

Property Management for AL – Terms and Conditions



Option [1] - Commission of 25 %

- Photographic services
- Insertion and marketing of the vacation rental in online platforms
- Reservation and client management
- Calendar management
- Ongoing activity monitoring and advisory
- Check-in and check-out services
- Issuance of invoices through the finance web portal, SEF forms submission, INE forms submission, Model 30 forms submission, monthly/quarterly IVA from online platform commissions and invoices

Option [2] - Commission of 30 %

- Photographic services
- Insertion and marketing of the vacation rental in online platforms
- Reservation and client management
- Calendar management
- Ongoing activity monitoring and advisory
- Check-in and check-out services
- Issuance of invoices through the finance web portal, SEF forms submission, INE forms submission, Model 30 forms submission, monthly/quarterly IVA from online platform commissions and invoices
- Cleaning after a check-out
- Laundry services (may have an extra charge beyond commission rates due to the nature of amount of laundry and the facilities provided to perform such services, this charge may also be waived if there are satisfactory conditions at the property to perform laundry on cleaning day)

Other Terms:

Commissions to Emprise Serviços are calculated from the total price of the reservation.

Invoiced commissions from Emprise Serviços include IVA.

All web platforms also issue commissions on their respective services that have a 22% tax and must be liquidated by the owner every month or each quarter (Model 30 and periodic IVA payments).

As a service provider we can advise, however, we are not responsible for property and equipment maintenance outside our cleaning services scope.

There is room for modularity and flexibility with the services provided as to accommodate the client's needs.



9370-050 - Arco Da Calheta, Rua Padre José Eduardo Faria N°30
9370-612 – Prazeres, Caminho do Lombo da Rocha N°133A
www.empriseservicos.com empriseservicos@gmail.com
(+351) 291 606 115 (+351) 968 377 262